

CaSSOA Security Survey - Accreditation Guidance

SECURITY FEATURES ANALYSIS - Maximum of 5 points per section / 25 points in total		
ELEMENT	POINTS	NOTES
PREMISES		
Open to parts where public access may/can be gained	1	<ul style="list-style-type: none"> Quality of fencing to be noted. Does the fencing act as a visual deterrent or actual physical barrier.
Perimeter comprised of mound, ditch, natural vegetation or similar where public access may/can be gained	2	
Fully enclosed perimeter	3	
Fully enclosed perimeter (to BS standards)	4	
Additional protection - Armco barrier or similar	(1)	
ACCESS CONTROL		
Manual access system with single gate	1	<ul style="list-style-type: none"> Is access shared with other businesses? Does this compromise security? Is access during business hours or 24/7 Do site owners manoeuvre caravans into spaces or are public allowed within compound
Manual access system with multiple gates	2	
Electronic access control with single gate	3	
Electronic access control with multiple gates	4	
Multiple electronic access controlled gates with additional protection such as anti-ram bollards	5	
SURVEILLANCE		
Aged, basic system*	1	<ul style="list-style-type: none"> *All systems must be fully compliant with data protection regulations *All systems - Proof of system maintenance required. Log documents. *All systems - Footage saved for a 'reasonable' period of time -30 days Quality of image to be noted. Can usable evidence be retrieved.
Entry, Exit, Perimeter Coverage*	2	
Full coverage - entry, exit, perimeter +assets / with lighting support if required*	3	
Full coverage - entry, exit, perimeter +assets / with lighting support if required* + notifications internally or externally	4	
Full coverage - entry, exit, perimeter +assets / with lighting support if required* + notifications internally or externally + Analytic / AI driven (norms & exceptions)	5	
ALARM SYSTEMS		
External motion sensors	1	<ul style="list-style-type: none"> All systems - Proof of system maintenance required. Log documents. External sensors / fence tamper guard points can be combined, and added to either internally or externally monitored systems.
Tamper fence guard system or similar	1	
Intruder alarm system linked to CCTV / mobile devices	3	
Externally monitored alarm system	4	
Externally monitored alarm system which covers CCTV controls, keys & customer data	5	
ADDITIONAL SECURITY		
Security lighting - part site / motion sensed	1	Additional points to maximum of 5
Security lighting - full site / motion sensed	2	
Asset tagging to record & alert movements	1	
Physical walk round checks	1	
Active presence on site	1	
Airlock system	1	
SITE ADMINISTRATION		
Storage contract in place	-	For information only - no points value. <ul style="list-style-type: none"> Are photo ID / registration documents required to register as a customer Personal data storage must be compliant with GDPR
Customer records / IT management	-	
Vermin Control	-	
Visiting service engineer / Additional services	-	
Professional Memberships	-	

TOTAL POINTS				
Total Number of Points				
CaSSOA GRADING				
	< 11 Ungraded	11-14 Silver	15-19 Gold	20+ Platinum
Existing Grading				
Current Grading at Survey				
Grading on Completion of Recommendations				

Additional Notes

- Where more than one storage compound/building or area is available; each and every individual storage area will be assessed which may result in differing grades for multiple storage arrangements.
- Vemin control, planning permission and fire protection measures will also be taken into account.
- Any site hoping to attain platinum will need high level of security features to mitigate/reduce caravan theft and should be aware that each and every compound will be assessed individually. Each compound will need to be fully enclosed to prevent any unauthorised pedestrian access.
- Where third party access may be gained, i.e. over fields, earth bunding arrangements; the site would not be considered to be of a Platinum standard.
- For any site to gain Platinum status, compounds will need to be securely enclosed utilising British Standard approved fencing or similar; benefit from approved security features, and have robust access control systems in place.

BS Standards

There are various British Standards applicable to the security features on site namely:

- Intruder alarms: BS EN 50131/PD6662:2017. This includes the use of NSI or SSAIB approved companies for the design and installation of any alarm systems.
- Access Control Systems: BS EN 60839-11 and the SSAIB Code of Practice for Access Control Systems
- CCTV: BS EN 62676. This series of standards assists installers of CCTV and other interested parties to understand how a choice of grade is to be made and then used to determine the design requirements of a CCTV system.
- Fencing: BS 1772 series of standards covers all fence types including: steel palisade fencing (BS 1772-12:2006). Specification for electric security fences - design, installation and maintenance (BS 1772-17:2006)
- Automatic Gate Safety Standards & Legislation: BS EN ISO 1200:2010; Safety of machinery. General principles for design. Risk assessment and risk reduction
- The installer of any security systems should be appropriately trained and qualified to propose and design a system to comply to the relative British Standard (as above).