

Managing Contractors on Site

From time to time, external contractors, such as vehicle service engineers, may need to be given access to your site.

The following guidance should help you to maintain the health and safety of yourself, contractors and your customers.

As a business owner, you have a responsibility to take the right precautions to reduce the risk of danger to all visitors to your site. Contractors themselves, will also be legally responsible for their own health and safety.

Remember that your site may not be familiar to the contractor. Highlight any risks that may be present to them.

Ensure that the contractor holds suitable insurance for the work they carry out (e.g. public liability insurance).

Ensure that the contractor is suitably qualified for the work they will be carrying out – can verification this be obtained (e.g. Approved Workshop Scheme).

Ensure that any visitor to your site has their identity confirmed and their arrival and departure from site documented.

Ensure that your Employers' Liability / Public Liability Insurance provides cover for contractors visiting your site.

Consider whether the Contractors' work is likely to have an impact on other visitors to your site, and where appropriate take precautions to minimise the risk of injury to visitors and/or damage to property.

For more detailed guidance, please [click here](#) to view the full HSE document

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